

Statutory Services

Entitlement for all Church Schools & Academies

The Hereford Diocesan Board of Education provides the following statutory services at no charge to church schools and academies irrespective of membership of the Education Partnership Agreement

- ✓ Notifications and guidance on statutory changes to land, property and buildings
- ✓ Provide advice to site trustees
- ✓ Provide advice and support to governing boards on school closures
- ✓ Provide advice on the constitution of school governing boards and Articles of Association
- ✓ Provide advice and support on the change of school category
- ✓ Attendance at shortlisting and interviews for headteacher/principal appointments
- ✓ Guidance and advice on advert, recruitment pack and person spec for headteachers/principals
- ✓ Induction and succession planning for headteachers/principals
- ✓ Supporting the recruitment of, and appointment of foundation governors

Voluntary Aided Schools

- ✓ Buildings advice, including visits on adapting and developing existing buildings
- ✓ Manages the VA capital funding
- ✓ Advise headteachers/governors on the latest DfE building guidelines and school premises regulations
- ✓ Provide a professional view on projects proposed/developed by the local authorities
- ✓ Provide advice on trust and property issues, including use by third parties
- ✓ Formally review and advise on governing boards' admission policies
- ✓ Provide advice and support to governing boards and headteachers on admissions
- ✓ Respond to the Schools' Adjudicator

In addition, the DBE also has representation on SACREs, Local Authority Education Forums and Scrutiny Panels and meets regularly with the DfE, ESFA and Local Authorities representatives.

Church School Distinctiveness

Providing initial advice to support compliance and statutory responsibilities

- ✓ Provision of SIAMS inspector Updates in Education Law relating to RE and Collective Worship
- ✓ Attendance of a Diocesan Board of Education representative (whenever possible) at SIAMS inspection feedback meeting
- ✓ Desktop review of your SIAMS Self Evaluation using the two page SIAMS Self Evaluation Form from our website, with brief written feedback.
- ✓ Initial telephone, email advice and online support on relevant issues

Leadership & Management

- ✓ Initial telephone and email advice and support as required**
- ✓ Weekly information from the Education Team via the publication of the E-bulletin and access to information on the Diocesan website
- ✓ Free attendance at Termly Leadership briefings *for Senior Leaders and Governors*
- ✓ Officer Attendance at up to two meetings when considering academy conversion and entering a Multi-Academy Trust initial school re-organisation advice and support (academies, federations etc.)
- ✓ Professional support for the recruitment of all Headteacher posts including recruitment information pack and planning visit with the Governing Board from a member of the Education Team. Attendance* at a day of interviews to support the appointment of a Headteacher/Head of School*. Attendance* and support through Headteacher appointment processes (interviews and preparation meetings) and an initial meeting to newly appointed Headteachers.
**Subject to appropriate consultation and agreement of dates with the Diocese*
- ✓ Training & Induction (Four remote sessions) and support for newly appointed Headteachers to Church Schools
- ✓ Officer Attendance at Ofsted and/or HMI feedback meetings **subject to availability*
- ✓ Liaise with Local Authorities, the DfE, ESFA, Church of England, Regional Directors and other relevant bodies when church schools/academies are in OfSTED category
- ✓ Initial pastoral support, including times of crisis**
- ✓ Act as a mediator or critical friend in areas of conflict or concern

