Deanery Treasurer Role Description

The Purpose of the Role

* To keep the Deanery accounts and offer advice to the Deanery Synod and Deanery Leadership Team on the financial matters when required.

Primary Responsibilities & Key Tasks

* Keep the Synod's accounts and present independently audited accounts annually to the Synod
* Pay agreed deanery expenses, where applicable
* Offer advice to the Synod and Leadership Team on financial aspects of future plans and initiatives
* Ensure any deanery initiatives requiring funding are supported appropriately
* Be aware of the individual Parish Finances and Parish Offers within the deanery and, as a member of the Deanery Leadership Team, actively seek to encourage financial generosity and commitment. Work with PCC Treasurers to encourage generosity and planned giving.

Key Relationships

* The Rural Dean and Lay Chair
* The Deanery Leadership Team and Deanery Synod
* The Parish Treasurers
* Diocesan Finance Team

Resourcing and Support

* Expenses with an explicit encouragement for expenses to be claimed

Term of Office

* The Deanery Treasurer is appointed from within the membership of the Deanery Synod, or co-opted by them. They are appointed for three years.
* They are encouraged to attend all meetings of the Deanery Synod and be members of the Deanery Leadership Team.