

Fees payable to the Hereford Diocesan Board of Finance

Since 1 January 2013, the fee previously payable towards the stipend of the Incumbent / Priest-in-Charge is due to the Hereford Diocesan Board of Finance (HDBF).

Parishes are requested to submit fees promptly, ideally monthly (or, as a minimum, once a quarter - March, June, September, December), to the Diocesan Office. If a Voluntary Minister has taken the service, the statutory fee must be submitted within one month.

Please complete the following details, and post to:

HDBF Finance Team, The Diocesan Office, The Palace, Palace Yard, HEREFORD HR4 9BL

or email to: finance@hereford.anglican.org

Parish / Benefice: _____

Name of Incumbent: _____

Marriage services:

Date	Church	Names of couple marrying	Statutory fee due to HDBF

Funerals:

Date	Church	Name of deceased	Statutory fee due to HDBF

Monuments in churchyards:

Date	Church	Surname / details	Statutory fee due to HDBF

Other Fees: *(Please specify)*

Date	Church	Surname / details	Statutory fee due to HDBF

Total submitted to HDBF:	£	
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Please make cheques payable to: **Hereford Diocesan Board of Finance**
 or bank transfer to: **HDBF**, sort code: **30-94-14**, account number: **00201015**

If making a bank transfer, please ensure you send an accompanying email with full remittance details to: finance@hereford.anglican.org
I hereby certify that the above sum represents the full amount due to the Hereford Diocesan Board of Finance as parish / benefice income for the period:

Signed: _____

Date: _____

Name: _____

Position: _____