APPENDIX 1: Application for Conditional Consent to Convert to a Multi Academy Trust

The Multi Academy Trust you wish to join is referred to as “the Academy Trust” throughout this questionnaire. Please give as much information as you are able about the Academy Trust.

If your application for conditional consent is approved, we will issue a Conditional Consent Letter which you should send with your application for an Academy Order from the Department of Education.

The Conditional Consent Letter will include the conditions which must be met before the Diocese will enter into the Agreements necessary for conversion. We will communicate directly with the Academy Trust, and our solicitors will communicate directly with the solicitors acting for the Trust to ensure that these conditions are met.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **School information** | | | | | | | | | | | | | | | | |
| 1. | Name of school | | | | | Address of school | | | | | Name of school contact | | | | | |
|  | | | | | |
|  | | | | |  | | | | | School contact’s email address | | | | | School contact’s telephone number |
|  | | | | |  |
| **School contextual information** | | | | | | | | | | | | | | | | |
| 2. | Published Admission Number | | Current Number on Roll | | | | | | | Current Ofsted judgement and date of last inspection | | | | | Current SIAMS judgement and date of last inspection | |
|  | |  | | | | | | |  | | | | |  | |
| 3. | Is the school receiving any formal school improvement support? | | | | | | | Yes | | | | | No | | | |
| If ‘Yes’, please provide details. | | | | | | | | | | | | | | | |
| 4 | | **Details of the Multi-Academy Trust the School is seeking to join** | | | | | | | | | | | | | | |
| 4.1 | | Name (or proposed name) of the Multi-Academy Trust | | | Address of Multi-Academy Trust | | | | Name of CEO | | | | | Name of Chair of the Board of Trustees | | |
|  | | | |  | | | | |  | | |
| Contact details | | | | | Contact details | | |
|  | | | Website Address | | | |  | | | | |  | | |
|  | | | |
| Number of schools within the Multi-Academy Trust | | | | | | | | | | | | | | |
| Primary Schools | | | Secondary Schools | | | | Church Schools | | | | | Other | | |
|  | |  | | |  | | | |  | | | | |  | | |
| 5. | | Has the Multi-Academy Trust approved in principle you joining? | | | | | | | | | | | | | | |
| Yes | | | | | | | | No | | | | | | |
| 6. | | Please set out the due diligence undertaken to establish the suitability of the Multi-Academy Trust. | |  | | | | | | | | | | | | |
| 7. | | Please provide an overview of the responses to the school’s consultation exercise with key stakeholders. | |  | | | | | | | | | | | | |
| 8. | | Why do you want to be part of this particular Multi-Academy Trust? | |  | | | | | | | | | | | | |
| 9. | | Please outline the Multi-Academy Trust’s understanding of what it means to be an inclusive local school with a distinctively Christian ethos. | |  | | | | | | | | | | | | |
| 10. | | Please set out a brief description of the governance structure of the Multi-Academy Trust, including local governance.  Please include how*:*   * *each group is appointed* * *they are held to account*   *(The basic position is that any church school may only join a Multi-Academy Trust with* [*Church of England Model Articles published in September 2023*](https://assets.publishing.service.gov.uk/media/65427903d36c910012935bdf/Church_of_England_model_articles_of_association.docx) *by the DfE.* | |  | | | | | | | | | | | | |
| 10.1. | | Please give the details of the Members and Directors of the Multi-Academy Trust | |  | | | | | | | | | | | | |
| 10.2 | | Please list and give details of the ‘Foundation Governors’ at Local Governing Board level for the school | |  | | | | | | | | | | | | |
| 11. | | Please outline how the Multi-Academy Trust will ensure that your school will continue to develop as a Church of England school in accordance with the school’s original Trust Deed.  Please address the following areas*:* | | | | | | | | | | | | | | |
| **Academy Trust Governance** | | | | | | | | | | | | | | |
| **Leadership** | | | | | | | | | | | | | | |
| **Parish partnerships** | | | | | | | | | | | | | | |
| **Worship and spiritual development** | | | | | | | | | | | | | | |
| **Diocesan Partnerships** | | | | | | | | | | | | | | |
|  | | **Christian Distinctiveness** | | | | | | | | | | | | | | |
|  | | **Property and Land** | | | | | | | | | | | | | | |
| 12. | | Please set out a brief description of the staff structure of the Multi-Academy Trust, describing line management. | | |  | | | | | | | | | | | |
| 13. | | Please provide a business model of the Multi-Academy Trust you are seeking to join.  Please include: | | | | | | | | | | | | | | |
| **What central services will be provided?** | | | | | | | | | | | | | | |
| **How will central services be funded?** | | | | | | | | | | | | | | |
| **How central services will be run?** | | | | | | | | | | | | | | |
| 14. | | **How economies will be provided across the Multi-Academy Trust?** | | | | | | | | | | | | | | |
| 15. | | How will school improvement, both challenge and support, be provided? | | |  | | | | | | | | | | | |
| 16. | | Please provide the following for the Multi-Academy Trust you are seeking to join **and for your own school**:   * 3 year budget forecasts * Numbers on roll and 3 year predictions * Standards – including Ofsted, SIAMS, published validated data. * Estate Management Plan including Asset Management Plan   *You may attach as separate documents.* | | |  | | | | | | | | | | | |
| 17. | | Please give a brief account of any other Multi-Academy Trusts, existing or proposed, you have considered, and the reasons for your decision not to pursue joining them. | | |  | | | | | | | | | | | |
| 18. | | **Please give details of the solicitors the Multi-Academy Trust (or Multi-Academy Trust) intends to instruct if known.** | | | | | | | | | | | | | | |
| **Name of solicitors** | | | | | **Address and contact details** | | | | | **Identified point of contact** | | | | |
|  | | | | |  | | | | |  | | | | |
| 19. | | Please provide minutes of full governing body meetings that have ratified the decision to join the Academy Trust. | | |  | | | | | | | | | | | |
| 20. | | Please provide written evidence from your current Foundation Governors (including ex officio Foundation Governor) that they support the decision for the school to join the Academy Trust. A letter from each individual Foundation Governor is required.  *You may attach as separate documents.* | | |  | | | | | | | | | | | |
| 21. | | Please confirm that the School or the Multi-Academy Trust will pay the costs reasonably incurred by the Diocesan Board of Education. Please specify who will meet the costs of the Diocesan Board of Education. | | |  | | | | | | | | | | | |
| 22. | | Please include any other information that you would like the Diocesan Board of Education to consider. | | |  | | | | | | | | | | | |